

## Hardy Plant Society/MAG Grant Process

Once a year, HPS/MAG awards grants to groups, schools, and other nonprofit organizations who are working to promote horticulture and/or environmental awareness. In return, the Society asks award winners to submit a brief report with photos upon completion of the project.

Grants are evaluated based on the criteria listed below. It is recommended that each applicant follow the outline of the proposed criteria when submitting grants. In general, grants average \$300-500, although sometimes higher or lower amounts are awarded. Emphasis is given to horticultural projects that will impact the community, and grants are more apt to be provided for plants and planting materials than structures.

We welcome the opportunity to contribute to a project where there are other funding sources, including funds from the requesting organizations.

### Applicant Information

- Organization
- Mailing Address
- Phone
- Contact Name
- Email
- Organization website address if available

### Criteria/Grant Outline:

1. Purpose
  - a. What is the primary purpose of the project?
  - b. Describe the project in a few paragraphs.
2. Horticultural/Environmental Impact
  - a. What plants will be used? Please provide a plant list.
  - b. Where appropriate, provide a design of the garden.
  - c. How will the garden be maintained over time?
3. Educational Impact
  - a. What is the potential target audience and number that may be impacted by the project?
  - b. How will the target audience interact with the project?
  - c. What educational materials will be used (plant labels/signage/pamphlets...)?
4. Funding Requested
  - a. List other funding sources and amounts if available.
  - b. Provide a detailed budget of how the funds will be used.
  - c. What in-kind contributions will be provided (e.g., volunteer hours, space, other resources?)
5. The Hardy Plant Society requires that you provide us with periodic progress reports and accountings of the funds expended and that upon completion of your project, you forward a written report and final accounting of funds expended along with photographs (jpeg if possible) letting us know how our grant helped your organization. We wish to post these results to our website and in our newsletter so future applicants and Society members can view your work.

The report should be emailed to [vicepresident@gmail.com](mailto:vicepresident@gmail.com). Funds may not be used for any purposes other than those set forth in your grant application. You acknowledge that the Hardy Plant Society/MAG has the authority to withhold and/or recover grant funds in cases where grant funds are, or appear to be, misused.

To award any grants, we will need the official name and address of the organization to which a check will be sent. We hope you are successful in achieving your goals.

All grant applications will be due each year on February 1. We hope you are successful in achieving your goals.

To apply click [HERE](#) or email [vicepresident@hardyplant.org](mailto:vicepresident@hardyplant.org).